

Preschool for All Providers

Be sure you're using all the substitute hours available to you! There are two "banks" of substitute hours you may be eligible to access; that's **80-90 hours** of substitute time per year! Remember, these hours are subsidized – free to you!

Substitute hours via:	PFA	Child Care Substitutes of Oregon
Am I eligible?	As a PFA Site, you are eligible to request a Child Care Educator who exclusively serves PFA sites as a full-time substitute	As a licensed childcare provider, you are eligible to participate in the Child Care Substitutes of Oregon (CCSO) program and request a general, part-time substitute via the Find Child Care Oregon Subpool System
Are there other requirements I should know about?	Participating in a Meet and Greet with the PFA Child Care Educators. Then, visit the CCSO website to enroll. Upon enrollment, you can request a substitute on the Find Child Care Oregon Subpool System	Yes! Your program must be listed and active in Find Child Care Oregon (FCCO), and have a non-expired license (not suspended, revoked, or on probationary status).
Any exceptions?	The Preschool Pathways program does not have access to the PFA substitute hours but can request a substitute through the CCSO general substitute program	If you are a Head Start program or a program that has access to the K-12 substitute system, you do not qualify for subsidized hours
How many hours of substitute time are available to me?	Year-round PFA programs are eligible for 40 hours of substitute time. School-year programs have access to 30 hours of substitute time	You have access to 50 hours a year from a CCSO general, part-time substitute
When do these hours "reset?"	These hours are available and based on the fiscal year, July 1 – June 30 . Hours do not roll over from the previous fiscal year	These hours reset January 1 of each year, and any unused hours do not roll over from the previous year
How do I request this type of substitute?	childcaresubsor.org to enroll findchildcareoregon.org to access Provider portal and request a sub	childcaresubsor.org to enroll findchildcareoregon.org to access your Provider portal and request a sub
Who do I contact with questions?	Bertha Camacho is the CCSO PFA Project Coordinator pfasubs@wou.edu (503) 838-9335	You can contact Bertha with questions about the CCSO program or contact the CCSO team at: childcaresubsor@wou.edu (503)751-4045